

Rental Agreement for the Use of the Bethel Rural Community Organization Fellowship Hall

Organization & Person's Name _____

Address _____

Phone # & Email _____

Date & Time of Use _____ Door Code _____

Your BRCO Contact Person _____ Phone _____

I understand and agree to the following terms (Signature) _____

Rental Fee: \$75 full day, \$50 half day, \$100 for Fundraiser event
Mail check to BRCO, PO Box 1333, Waynesville, NC 28786

Security Deposit, if required \$100 _____ \$250 _____ \$500 _____

Reasonable things expected of you:

- No smoking or tobacco use
- No alcohol or illegal drugs
- No violence nor physical abuse
- No Animals
- No tape or nails on the walls, fans, ceiling, or anywhere
- Use your own utensils, plates, cups, napkins, etc.
- Return tables and chairs to three lines
- Don't use kitchen for cooking
- Don't enter classroom, Sanctuary, or Pastor's study
- Use your own cleaner and towels
- Be responsible for any damage
- Do not leave leftovers
- Clean up before you leave (Additional charge if you don't)
- Sweep. If necessary, mop
- Take kitchen, Fellowship Hall, and bathroom trash with you
- Lights out and Lock up when you leave

Reasonable things you may do:

- Rearrange the tables and chairs to accommodate your event
- Use stove to keep food warm
- Use the refrigerator to keep food cool
- Use kitchen to prepare food for serving
- Use food serving counter
- Use pads for hot food
- Use our coffee maker (clean it after)
- If you forgot a utensil or two, use ours, but wash and return it.
- Display your own signs (balloons, if you like) during the time of the event
- You may adjust the thermostat - read instructions posted nearby - DO NOT PRESS HOLD

Liability resides with the Renter. Appropriate behavior of the guests is the responsibility of the Renter. Renter is responsible for any damage to the facility. Enjoy and be respectful of this historic building.

Broom, mop, and cleaning supplies are down the hall - door on right before the Pastor Study. Please use after your event.

Consider the proximity to the school and observe appropriate regulations. No alcohol on the grounds or in the facility.

Church services will be Sunday morning. Leave the kiddy area neat.

The volunteer members of Bethel Rural Community Organization are happy to retain and maintain this facility for the use of the members of the community. We hope that you will enjoy and respect the facility and use it often.