

Rental Agreement for the Use of the Bethel Rural Community Organization Fellowship Hall

Organization & Person's Name _____

Address _____

Phone # & Email _____

Date & Time of Use _____

I understand and agree to the terms listed below: _____
Signature Date

Rental Fee for Non-BRCO Member: \$80 full day, \$50 half day, \$100 for Fundraiser event
Rental Fee for an event that a BRCO Member requests: \$40 full day, \$25 half day

Mail check with this form to BRCO, PO Box 1333, Waynesville, NC 28786 two weeks prior to event

Security Deposit, if required \$100_____ \$250_____ \$500_____

Liability resides with the Renter. Appropriate behavior of the guests is the responsibility of the Renter. Renter is responsible for any damage to the facility.

Reasonable things expected of you:

- No smoking or tobacco use
- No alcohol or illegal drugs
- No violence nor physical abuse
- No animals
- No tape or nails on the walls, fans, ceiling, or anywhere
- Use your own utensils, plates, cups, napkins, etc.
- Return tables and chairs to three lines
- Don't use kitchen for cooking
- Don't enter classroom, Sanctuary, or Pastor's study
- Use your own cleaner and towels
- Be responsible for any damage
- Do not leave leftovers
- Clean up before you leave (Additional charge if you don't)
- Sweep. If necessary, mop
- Take kitchen, Fellowship Hall, and bathroom trash with you
- Turn lights out and lock up when you leave

Reasonable things you may do:

- Rearrange the tables and chairs to accommodate your event
- Use stove to keep food warm and use the refrigerator to keep food cool
- Use kitchen to prepare food for serving and use counter for serving food (use pads for hot food)
- Use our coffee maker (clean it after)
- If you forgot a utensil, use ours, but wash and return it.
- You may adjust the thermostat - read instructions posted nearby - DO NOT PRESS HOLD
- Display during the event, signs, balloons, and/or flags denoting Anniversary, Birthday, Graduation, or similar personal events. No other media types may be displayed without Lessor's prior consent.

Broom, mop, and cleaning supplies are down the hall (door on right before the Pastor Study). Please use after your event.

Consider the proximity to the school and observe appropriate regulations. No alcohol on the grounds or in the facility.

Church services will be Sunday morning. Please leave the children's area neat.

The volunteer members of Bethel Rural Community Organization are happy to retain and maintain this facility for the use of the members of the community. We hope that you will enjoy and respect the facility and use it often.

This section to be completed by BRCO

This Rental Agreement is approved: _____
Signature and BRCO Title Date

BRCO Contact Person _____ Phone _____

Renter will access the Fellowship Hall using the following method: